

New Parent/Student Handbook

Welcome to J. R. Robson

Home of the



5102-46 St.

Vermilion, AB T9X 1G5

Phone: (780)853-4177

Fax: (780)853-2920

Website: <http://jrrobson.btps.ca/>

(See the website for staff contacts, scholarships, student handbook, important dates, monthly newsletters, sport team information)

Principal: Lindsey Bates
Vice-Principal: Kelly Scully

lindsey.bates@btps.ca
kelly.scully@btps.ca

Counsellors:
Nicole Polishuk
Monique Hart

nicole.polishuk@btps.ca
monique.hart@btps.ca

Administrative Assistants:
Arlene Trach
Sharon Zweifel

arlene.trach@btps.ca
sharon.zweifel@btps.ca

To contact any teacher by email use the following: firstname.lastname@btps.ca

Parent Advisory Council information - Parents are invited to attend regular meetings of the **Parent Advisory Council**. The meetings are held the last Monday of each month at 7:00 pm. All parents are welcome.

School Highlights:

Learning Lab

- ☺ Breakfast Program – we run a breakfast program five days per week and it is available from 8:45-9:30 every morning
- ☺ Lunch and Learn – for students that are having difficulty completing assignments, they may be referred to the learning lab at lunch hour where they will receive extra help with their missing work. This is available to all students in our school
- ☺ Academic Assistance – students may request or teachers may assign students to the learning lab for extra help on assignments, if they have missed a test, or if they have a need for a reader or scribe to complete assignments and tests, etc. An Educational Assistant is available to assist students on an as needed basis

Learning Commons

- 📖 Most textbooks will be signed out through the learning commons
- 📖 Students are allowed to borrow books free reading and reference materials from the library for a period of 3 weeks maximum
- 📖 For lunch hours, students may sign out outdoor Physical Education Equipment for student use (footballs, basketballs, soccer balls)
- 📖 There is a reading corner, reference/research section and electronic charging station available for students to use throughout the day to complete assignments as required

Cafeteria

- 🍽️ All orders will be completed online through HotLunches.net to ensure accuracy and to make the process easy for everyone.
- 🍽️ Open for many sporting events hosted by our school during the school year

Computer Usage:

BYOD – Bring Your Own Device or 1:1. Students are allowed to bring their own technological device from home to do school work. This will be a mandatory requirement. For further information, please see our website.

Options

CTS Industrial Arts Lab – students can participate from grades 8 – 12 in woodworking, welding, electrical, sublimation, and vinyl decaling

CTS Foods Lab – students can participate in cooking from grade 8 – 12 in basic cooking and some culinary cooking experiences.

CTS Multimedia Lab – we have a fully equipped Macintosh lab where students from grades 7 – 12 can practice their digital and video editing skills.

Art – students have access to art classes from grades 7 – 12 with many diverse projects assigned based on student ability, creativity and desire.

Outdoor Education – students in grades 7 & 8 have access to instruction in the surviving in the outdoors. This is reinforced in Physical Education 10/20/30 when the students go on canoe trips.

Hockey Skills – offered to grade 8/9 students who would like to learn more about hockey training, endurance and skills.

Computers – offered to grades 7 – 9 students to learn more about using various software applications.

Community Resources

1. VIBE – Vermilion is Being Empowered

This is a mental health capacity building project and can provide resources on anxiety, bullying, prevention, study skills, alcohol and drugs, etc. See Mrs. Speck, our VIBE coach for further information.

2. SEC – Social Emotional Coach

A counselling service provided to assist students with becoming successful in school, and social issues. Students, staff or families may request the services of our SEC worker. Referral forms are available through the office.

Bussing

To arrange both In-Town and Rural Bussing please contact Chrysti Mannix at Buffalo Trail Public Schools at 780-842-6144.

Off-Campus Offerings – For High School Students Only

For high school students we have many additional offerings which are not on campus but are great for assisting students maintain averages needed for scholarship purposes.







1. **Partnerships with Lakeland College** – each year students can sign up for courses which are offered at the Lakeland College Campus in Vermilion in the areas of: Welding, Mechanics, Electrical, Home Automation, Aesthetics, Interior Design, and Fire Fighting. Students are encouraged to take only one course each semester due to the amount of regular classroom instruction these courses take away from their studies at J. R. Robson. This year Lakeland College also offered dual credit courses in Heavy Oil Operation, Play, Exploring Exceptionalities, Animal Science, Environmental Sustainability, and Carpentry. See the counsellors to sign up.
2. **Work Experience** is for students who are already working or looking to acquire a job in their high school years. Work Experience students can receive 30 credits, 10 credits at each grade level in high school. Fifteen (15) of these will be used to fulfill your diploma requirements. Ten (10) credits at the 30 level can be used to fulfill your Grade 12 Graduation requirements.
3. **Registered Apprenticeship Program (RAP)** is for students looking to go into the apprenticeship program after graduating. These hours do count for your 1st year apprenticeship. There is also a scholarship of \$1000 that can be awarded at the end of your Grade 12 year. RAP credits are submitted in 5 credit increments. A student will receive 5 credits for every 125 hours worked.
4. **Green Certificate** is for students who are working on a family or neighbouring farm. You can acquire up to 16 credits in each area (i.e. Crop, Lamb, Bees, Cow/Calf, Equine, etc.). An orientation evening is a requirement where both the student and supervisor must attend to enroll. The student must also complete a 1-credit module called Agriculture Safety to participate in this program.

Communication with Parents:

- Monthly newsletters are emailed home or available for pickup at the learning commons at the beginning of each month. Please contact the school if you are not receiving a copy
- Parent-Teacher Interviews are held once in the fall and once in the spring. Please feel to contact the subject teachers if you have any concerns about your child.

The Fun Stuff

| Extra-curricular Activity | Time of Year |
|--|-------------------------|
| Pirate Crew (Student Leadership) | All year |
| Golf | September |
| Cross-country running | September – October |
| Football | September – October |
| Volleyball Jr. High 6/7 girls Jr. High 8/9 girls Jr. High 6/7 boys Jr. High 8/9 boys JV girls Senior High girls Senior High boys | September - November |
| Curling | November – March |
| Basketball Junior High – girls Junior High – boys Senior High – girls Senior High - boys | November - March |
| Badminton Junior High Senior High | March – April |
| Track and Field | April – June |
| Yearbook | All year |
| VIBE Youth Advisory | All year |
| Art Club | November - April |

-  Our School colors are: Red, Black and White
-  We ask that students purchase black shorts if they are intending to be on our sports teams, that way they can be used in Physical Education classes and for sports as well.
-  School uniforms are expected to be worn for competitions and are available from the coaches of the teams
-  Students on sports teams are expected to work shifts in our school cafeteria, Fair booth, or Fowl Supper to offset the costs of their programs
-  The cost of participating in most sports in our school is minimal and involves spending money only. However currently there is a player fee assigned for football and high school basketball.
-  The Town of Vermilion has a lot to offer. Please contact the Town Office (780) 853-5358 or <http://vermilion.ca/> to find out about all of the many recreational or cultural opportunities that exist for members of our community.

Policy and Procedures

Please see the J. R. Robson website for a complete listing of school policies

Absences

If your child will be absent for any reason, we ask that you notify one of our administrative assistants before the date of the absence or on the day of the absence. You may contact the school via written note, phone (780)853-4177, or email: arlene.trach@btps.ca or sharon.zweifel@btps.ca. For students who do not have an excusable absence (notification from home), an automated voice messaging system will contact your home on the evening of the absence advising you of your child's absence from class. See the attendance policy for further information.

Marks

Report Cards are released four times per year: November, February, April and June. Parents are invited to monitor your child's progress using our office administration system called Power School Parent Portal. Here is the website address to access this information: <https://powerschool.btps.ca/public/>. For parents who do not have access to the Internet, we encourage you to contact the office or individual teachers for updated information on your child's academic performance.

Many of our teaching staff offer extra-help sessions for students who are struggling. Please check with the individual teachers to find out when these are offered.

Response to Intervention (RTI) is a resource strategy to assist struggling students with basic skills. Currently this program is new to our school and we are in the building stages. Right now we are offering RTI assistance in junior high mathematics where students receive extra help in a small group sessions with their teacher within the regular timetable.

There are some tutors available in the area. Please see the counsellors for additional information on available tutors.

Students are responsible for the work they miss when they are absent for any reason. Check with your teacher for the missing assignments.

Weather

During the winter months, the weather sometimes impacts the ability of the busses to travel their routes. Since most of our students are from the Town of Vermilion classes will run as normal. Students who are unable to get to school due to weather conditions are expected to catch up on the work missed while they were absent.

Digital Citizenship Policy:

Refer to the following BTPS policies either through these links or the J. R. Robson website:

Personal devices:

http://www.btps.ca/board/policies/Section_H/HIBGA_Personal_Electronic_Devices/

Division Owned Equipment:

http://www.btps.ca/board/policies/Section_H/HIBG_Use_of_Division_Owned_Technology/

Digital Citizenship:

http://www.btps.ca/departments/technology/Responsible_Use_Digital_Citizenship_and_More/

BELL SCHEDULE - REGULAR DAY

WARNING BELL: 8:50

PERIOD 1: 8:55 – 9:38

PERIOD 2: 9:38 – 10:20

BREAK

PERIOD 3: 10:25 – 11:08

PERIOD 4: 11:08 – 11:50

LUNCH

WARNING BELL: 12:27

PERIOD 5: 12:32 – 1:15

PERIOD 6: 1:15 – 1:57

BREAK

PERIOD 7: 2:02 – 2:45

PERIOD 8: 2:45 – 3:27